

Notice No. 195/2023

Job opening for 1 Associate Professor in the area of Letters

Faculty of Social Sciences and Humanities – Universidade NOVA de Lisboa

Under the terms of Article 39 of the University Academic Staff Career Statute, approved by Decree-Law No. 448/79, of 13 November, in its current wording (hereinafter ECDU), the Dean of the Faculty of Social and Human Sciences at the NOVA University of Lisbon, Professor Doutor Luís Baptista, through the use of the powers delegated under the terms of paragraph 1.2 of Order No. 7597/2021, of 23 July, published in *Diário da República*, 2nd series, No. 148, of 2 August, hereby makes it known that a competition based on qualifications is open for the period of 30 working days, starting from the day immediately following the publication of this Notice in *Diário da República*, for recruitment for one post of Associate Professor in the disciplinary area of Letters, with a relevant curriculum in the field of Modern Literatures and Cultures - Spanish and Iberoamerican Studies, at the Faculty of Social and Human Sciences of this University.

The opening of this competition procedure, as well as the appointment of its jury, were authorized by Order of 5th January of 2023, of the Rector of the NOVA University of Lisbon, Professor Doutor João Sàágua.

This is a competition based on qualifications and is governed by the provisions of Decree Law No. 112/2021, of 14 December, without prejudice to the requirements set out in Articles 37 and following of the ECDU and the Regulations for University Academic Career Staff Competitions at the NOVA University of Lisbon, published in the annex to Order No. 3012/2015, of 20 February, published in *Diário da República*, 2nd series, No. 58, of 24 March.

I - Admission requirements:

1. Professors with contracts for an indefinite period with the institution in which the competition is open, even if the respective probationary period has not been concluded, who belong to the staff list of NOVA FCSH and who meet the requirements of the University Academic Staff Career Statute, approved by Decree-Law No. 448/79, of 13 November, in its current wording, may be considered for the category in question.
2. Under the terms of article 41 of the ECDU, it is a requirement for any applicant for the position in question to have held a doctoral degree for more than five years, which is counted up to the day before the deadline for the submission of applications;
3. Applicants must hold a doctoral degree in Letters.

II. Absolute merit requirements:

1. Since 2015, have published a minimum of five scientific texts in the form of books, book chapters or articles, of which at least three must have been published or definitively accepted for publication in journals indexed on platforms of recognized merit and related to the disciplinary area of the competition.
2. Fulfil two of the following minimum requirements in the period starting in 2015:
 - a) Participation in a scientific project in the disciplinary area of the vacancy, which was approved in a competitive context;
 - b) Supervision completed involving two approved doctoral theses, or one doctoral thesis and at least two master's dissertations;
 - c) Participation in three doctoral viva examination boards in at least two universities;
 - d) Have held at least one of the following positions: coordination of a study cycle, department, R&D unit, or participation in another university body.
3. After these minimum criteria have been met, admission through absolute merit will also depend on the candidates having an overall CV which the selection panel considers to be of scientific and pedagogical merit, indicating research capability, and activity developed, compatible with the disciplinary area and category for which the competition is open.

III — Processing of applications

1. Applications must only be submitted to the following email: drhrecrutamento@fcsch.unl.pt. The subject of the email should indicate the Notice reference.
2. The application process must be accompanied, under penalty of exclusion, by the following documentation. Obligatory documents, submitted as part of the application, should preferably be in PDF format, and it is advised to give these short file names. Links are not accepted in lieu of these documents.
 - a) Document proving the fulfilment of the requirements demanded in paragraphs 2 and 3 of point I;
 - b) Document proving the fulfilment of the requirements asked for in paragraphs 1 and 2 of point II;
 - c) Solemn affirmation of Portuguese and English languages proficiency at a level that allows for teaching;
 - d) Application form available at https://www.fcsch.unl.pt/static/documentos/concursos/docentes/formularios/FORMULARIO_PROF_ASSOC_IADO.docx;
 - e) Curriculum vitae of the candidate, arranged in accordance with that laid down in point IV of the Announcement;
 - f) Ten publications mentioned in the *curriculum vitae*, considered to be the most significant in terms of the candidate's contribution to the development and evolution of the disciplinary area for which the competition is open;
 - g) A scientific-pedagogic report of a curricular unit, which forms part of the disciplinary area of the competition, taking into consideration that which is provided for in Article 13 of the Regulations for University Academic Career Staff Competitions of the NOVA University of Lisbon;
 - h) A scientific and pedagogical development project (maximum 5000 words) that the candidate proposes to adopt in the future, certifying his or her contribution to fulfilling the institution's mission.
3. Communications and notifications made in the context of the competition procedure are made by email. Candidates should indicate their email address on the application form and sign their consent to this effect.
4. Applications must be accompanied by a list of documents submitted with the application.
5. Documents proving the holding of the general recruitment requirements for public administrative posts may be substituted by an affidavit provided in the aforementioned application.
6. Applications including the aforementioned documents must be submitted within thirty working days of the day following the publication of this Notice in *Diário da República*.
7. The documents accompanying the application must be submitted in Portuguese or in English.

IV — The criteria, indicators and weightings, for the purpose of the assessment and sorting of the candidates are as follows:

- 1 — Scientific Component of the curriculum vitae of each candidate (50%):
 - 1.1 — Publication of books, book chapters and scientific articles in scientifically refereed journals (0-25);
 - 1.2 — Coordination and participation in research projects evaluated by competent national or international entities (0-10);
 - 1.3 — Participation in national and international juries for academic examination boards and in evaluation and/or scientific advisory panels (0-8);
 - 1.4 — Communications presented in Scientific Congresses and Colloquiums and other relevant scientific activity (Awards, Fellowships, Membership of Scientific Bodies, Research Units, Editorial Bodies, Advanced, postgraduate and complementary training) (0-7).
- 2 — Pedagogical Component (25%):
 - 2.1 — Teaching experience in the area of the competition (0-5);
 - 2.2 — Thesis supervisions and co-supervisions (2nd and 3rd Cycles) and other non-teaching 2nd cycle components (Internship Reports and Project Work) (0-5);

2.3 — Quality of the course unit report presented regarding the quality of the syllabus, rationale, contextualization, teaching materials, planning and bibliography (0-15).

3 — Scientific and pedagogical development project (15%):

3.1 — Contribution to the fulfilment of the institution's mission, in particular, regarding the development of teaching, including its international dimension;

3.2 — Contribution to the fulfilment of the institution's mission, in particular, regarding the development of research, including its international dimension;

3.3 — Contribution to the fulfilment of the institution's mission, in particular, with regard to attracting competitive funding;

3.4 — Other relevant contributions.

4 — Other relevant activities (10 %):

4.1 — Participation in academic management bodies and activities (0-5);

4.2 — Participation in academic extension activities (0-5).

V — Composition of the Jury:

President: Luís Baptista, Dean of NOVA School of Social Sciences and Humanities, Universidade NOVA de Lisboa, by delegation of powers from Professor José Sáàgua, Rector of Universidade NOVA de Lisboa, on the 5th January of 2023.

Members:

Pedro Alfonso Ferré da Ponte, Full Professor Retired, School of Human and Social Sciences, University of Algarve;

Enric Bou, Full Professor, Department of Comparative Linguistic and Cultural Studies, Università Ca' Foscari Venezia;

Maria de Lurdes Correia Fernandes, Full Professor, Faculty of Arts and Humanities of University of Porto;

Ana Paiva Morais, Full Professor, NOVA School of Social Sciences and Humanities, Universidade NOVA de Lisboa;

Carlos Francisco Mafra Ceia, Full Professor, NOVA School of Social Sciences and Humanities, Universidade NOVA de Lisboa.

VI - Evaluation of the applications:

1 - Once the deadline for applications is over, the Panel will meet to evaluate and provide a listing of the candidates.

2 - Based on the assessment of their *curricula*, of their suitability for the scientific area for which the competition is open, of the other competition documents, and on the classifications awarded, in accordance with the indicator and weighting criteria set down above, the Panel will proceed to admit the candidates with a final classification, based on absolute merit, of 50 or more, or to exclude them when their final classification is below 50.

3 - If any candidate is not admitted, he/she will be notified so as to express any concerns, under the terms of the Code of Administrative Procedure.

4 - Once the admitted candidates have been determined, based on the above classifications, the Panel will issue a written opinion along with the ranking of the admitted candidates.

5 - The ranking of the candidates admitted is undertaken following the voting of the members, respecting the ordering given in the document referred to in the previous paragraph, under the terms of sub-paragraphs a) to f) of paragraph 11 of Article 16 of the Regulations for University Academic Career Staff Competitions of the NOVA University of Lisbon.

VII - Notification of admitted and excluded candidates is made by email, in accordance with sub-paragraph c) of paragraph 1 and sub-paragraph b) of paragraph 2, Article 112 of the Code of Administrative Procedure.

VIII — The competition procedure may be consulted by the candidates, whenever requested, at the Human Resources Division, following an email addressed to the Chairperson of the Panel: drhrecrutamento@fcsch.unl.pt.

IX – If the PhD of the successful candidate has been conferred by a foreign higher education institution, its recognition shall follow the provisions of Decree-Law No. 66/2018, of 16 August, and, under penalty of exclusion, any formalities established therein must be fulfilled by the date of the signing of the contract.

X – Joint order No. 373/2000, of 31 March, of the Minister for State and Public Administration Reform and the Minister for Equality, determines that in entrance and competitive job procedures it is obligatory to make the following mention:

“In compliance with sub-paragraph h) of Article 9 of the Constitution, the Public Administration, as an employer, shall actively promote a policy of equal opportunities for men and women in access to employment and professional advancement, taking scrupulous care to avoid any and all forms of discrimination.” In this sense, the terms “candidate(s)”, “recruited” and “professor(s)” and other similar terms are not used in this Notice to refer to the gender of the persons.

Likewise, no candidate can be privileged, benefited, harmed or deprived of any right or exempt from any duty due to, in particular, ancestry, age, sexual orientation, marital status, family status, economic situation, education, social origin or condition, genetic heritage, reduced working capacity, disability, chronic illness, nationality, ethnic origin or race, territory of origin, language, religion, political or ideological convictions or trade union membership.

Faculdade de Ciências Sociais e Humanas, 17th January of 2023.
The Dean, *Professor Doutor Luís Baptista*