

**PUBLIC NOTICE 910/2024**

**Vacancy opening for the position of Assistant Professor in the disciplinary area of History  
School of Social Sciences and Humanities – NOVA University Lisbon**

In accordance with Article 39 of the University Teaching Career Statute (ECDU), approved by Decree-Law no. 448/79, of 13 November, in its current wording, the Dean of the School of Social Sciences and Humanities of NOVA University Lisbon, Professor Luís Baptista, acting by delegation of powers in the terms specified in paragraph b) of n.º1 of Order no. 181/2023, published in *Diário da República*, 2nd series, number 3, of 4th January hereby announces the advertisement of an international and document based application for the position of one Assistant Professor in the disciplinary area of History, with a relevant CV in the field of Medieval History, and preferably in the field of Medieval Economic and Social History to be held at the School of Social Sciences and Humanities of this University. Applications are accepted for a period of 30 business days counting from the day immediately after the publication of this Public Notice in *Diário da República*.

The opening of a vacancy for this position as well as the appointment of the Selection Committee were authorized by an Order of Professor João Sâágua, Rector of NOVA University Lisbon, on the 31<sup>st</sup> of May of 2024.

This is an international application procedure based on merit, and follows the provisions of Articles 37 *et seq.* of the above-mentioned Statute and of NOVA University Lisbon's Regulation for University Teaching Career Applications, published in an annex to Order no. 3012/2015, of 20 February, published in *Diário da República*, 2nd series, number 58, of 24 March.

I – Admission requirements:

1. In accordance with article 41-A of the ECDU, holding a PhD degree is a requirement for applying to this notice.
2. The candidates must hold a PhD degree on History.
3. The candidates must master spoken and written Portuguese and English.

II – Submission of applications:

1. All applications must be sent to the following email address: [drhrecrutamento@fcs.unl.pt](mailto:drhrecrutamento@fcs.unl.pt). The email's subject line must contain the reference of this Public Notice.
2. Applications must be formalized, under penalty of exclusion, with the supporting documents listed below. All the required documents should preferably be submitted in PDF format. Short names for files are recommended. Links are not accepted as substitutes for these same documents.
  - a) Document proving the fulfilment of the legal requirements demanded in paragraphs 1 and 2 of point I;
  - b) Sworn statement declaring the mastering of Portuguese and English at a teaching level;
  - c) Application form available at:

[https://www.fcs.unl.pt/static/documentos/concursos/docentes/formularios/FORMULARIO\\_PROF\\_AUXILIAR.docx](https://www.fcs.unl.pt/static/documentos/concursos/docentes/formularios/FORMULARIO_PROF_AUXILIAR.docx);

d) *Curriculum vitae* of the candidate, indicating finished and published works and performed activities regarding all the functions and responsibilities of Professors mentioned in Articles 4 and 5 of the ECDU. The *curriculum* should preferably be organized in accordance with point III of this Public Notice;

e) Digital copies of each work mentioned in the Curriculum vitae, detailing which are the most representative of the candidate's contribution to the development and advancement in the disciplinary area in which this vacancy is open;

f) Research and teaching development project that the candidate intends to implement if selected (max. 20 pages).

3. All communications and notifications carried out during this procedure will be made by email. For this purpose, candidates must indicate their email address in the application form and sign the attending authorization.

4. All applications must include a list of the supporting documents.

5. Supporting documents attesting the fulfilment of the requirements for recruitment into public functions can be replaced by a statement included in the above-mentioned application form.

6. Applications duly accompanied by the above-mentioned documents must be submitted within 30 business days, counting from the day immediately after the publication of this Public Notice in *Diário da República*.

7. The supporting documents of the application must be written in Portuguese or in English.

III – Criteria, indicators and ponderation factors for the evaluation and ranking of the candidates:

1 – Scientific Component of the *curriculum vitae* (50%):

1.1 – Publication of books, book chapters and scientific articles published in journals of reference with peer-review and other scientific outputs deemed relevant for the disciplinary area of the present advertised position (0-20);

1.2 – Coordination and/or participation in research projects with relevant impact within the area of this call (0-15);

1.3 - (Co-)guidance of theses (2nd and 3rd Cycles) and other non-curricular components of the 2nd Cycles (Internship Reports and Project Work). (0-5)

1.4 – Papers presented at national and international scientific conferences and colloquia and other significant scientific activities (awards, grants, membership of scientific boards, research centers, editorial boards) (0-10).

2 – Teaching Component (20%):

2.1 – Teaching experience within the area and domain of this call (0-5);

2.2 – Presentation of teaching materials (lesson plans, teaching materials, bibliographies) and other relevant activities from 3 curricular units, at least one of which is applicable to the History degree curriculum in the subject area and field of the competition. (0-10);

2.3 – Other relevant teaching activities (0-5).

3 – Research and teaching development project (20%):

3.1 – Contribution for the institution's mission regarding the development of teaching, including its international dimension (0-7);

3.2 – Contribution for the institution's mission regarding the development of research, including its international dimension (0-7);

3.3 - Contribution for the institution's mission regarding competitive fundraising (0-6).

4 – Other relevant activities (10%):

4.1 – Activities of academic extension (0-2);

4.2 – Transmission of knowledge to society (0-4);

4.3 – Relevant additional training and/or professional experience within the area of this call (0-4).

IV – Composition of the Selection Committee:

President: Professor Luís Vicente Baptista, Dean of the School of Social Sciences and Humanities of NOVA University Lisbon, by delegation of powers from the Rector, Professor João Sàágua, on the 21<sup>st</sup> of May of 2024.

Members:

Hermenegildo Fernandes, Full Professor at the School of Arts and Humanities of University of Lisbon;

Mário Jorge Barroca, Full Professor at the Faculty of Arts and Humanities of University of Porto;

José Augusto Sotto-Mayor Pizarro, Full Professor at the Faculty of Arts and Humanities of University of Porto;

Amélia Aguiar Andrade, Full Professor at the School of Social Sciences and Humanities of NOVA University Lisbon;

Maria João Violante Branco, Full Professor at the School of Social Sciences and Humanities of NOVA University Lisbon.

V – Selection Process:

1 – After the deadline for applications, the Selection Committee will meet to evaluate and rank the candidates.

2 – Based on the assessment of the *curricula*, their suitability to the scientific area covered by this competition, the supporting documents and their evaluation in accordance with the criteria, indicators and weighting factors set out above, the Selection Committee will admit the candidates with a final classification, in terms of absolute merit, of 50 or more and exclude those with a final classification of less than 50.

3 – The candidates who are not admitted will be notified to submit their observations, in the terms of the Code of Administrative Procedure.

4 – Once the admitted candidates have been identified, based on the classifications mentioned above, the Selection Committee will issue a written opinion with the ranking of the admitted candidates.

5 – The ranking of the admitted candidates will be determined by the votes of the members of the Selection Committee, in conformity with the ranking presented in the document mentioned in the preceding paragraph, in accordance with subparagraphs a) to f) of paragraph 11 of Article 16 of NOVA University Lisbon's Regulation for University Teaching Career Applications.

VI – The admitted and excluded candidates will be notified by email, in accordance with subparagraph c) of paragraph 1 and subparagraph b) of paragraph 2 of Article 112 of the Code of Administrative Procedure.

VII – The file of this competition procedure may be consulted by the candidates upon request. The request must be sent to the Division of Human Resources by an email addressed to the President of the Committee: :

[drhrecrutamento@fcs.unl.pt](mailto:drhrecrutamento@fcs.unl.pt).

VIII – If the PhD degree of the winner candidate has been obtained from a foreign university, its recognition must comply with the provisions of Decree-Law no. 66/2018, of 16th August 2016. The candidates must fulfil all formal obligations laid down in that diploma until the date of the signature of the contract, under penalty of exclusion.

IX – Pursuant to subparagraph h) of Article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunity among men and women in the access to employment and in career development and takes scrupulous measures to avoid every form of discrimination.

Faculdade de Ciências Sociais e Humanas desta Universidade da Universidade NOVA de Lisboa

3<sup>rd</sup> of June of 2024 – The Dean, *Professor Luís Baptista*